



As-Built Handover Checklist

PUBLIC | EDS017, ATTACHMENT 2 | Rev 5.0 | April 2018
 Owner: EGM, Engineering

The As-Built Handover checklist should be provided with your notice of practical completion and as-built's. It is important that Developers provide an As-Built which readily interfaces with **nbn™** systems and databases. As-Built drawing. The checklist should be supplied with the As-Built design or it may be requested by **nbn**.

No.	Description	Design Conformance	
		Yes	No
1.	All plans are in *.dwg format (minimum version 2013) and files names will follow the naming convention As-Built_<nbn Reference number>_<development name>_<stage No>_<date>.dwg.	<input type="checkbox"/>	<input type="checkbox"/>
2.	The As-Built design represented in AutoCAD Model View; Paper Space including attached PDF.	<input type="checkbox"/>	<input type="checkbox"/>
3.	Current Development Stage Boundary reflected in L331 NBN Boundaries - GDAs layer.	<input type="checkbox"/>	<input type="checkbox"/>
4.	Stages other than Current are reflected in non- nbn template layers in colour other than Red. ADT QA (Quality Audit) command may move some pits back to L462 NBN Support - Pits layer. There is no need in correcting that.	<input type="checkbox"/>	<input type="checkbox"/>
5.	The property survey data is on L141 Cadastre layer and contains only the line-work helpful with pit placement when using ADT PIT command and also providing just sufficient visual reference for easy drawing review by nbn Planning (i.e. lot boundaries, roads, roundabouts, footpaths and driveways road reserve & parking bays). All other imagery is moved out of L141 Cadastre layer.	<input type="checkbox"/>	<input type="checkbox"/>
6.	The current NBN Title Block is used.	<input type="checkbox"/>	<input type="checkbox"/>
7.	Development Name / Stage and " NBN Reference Number" and Updated Design Revision are displayed in the Title Block on the plan.	<input type="checkbox"/>	<input type="checkbox"/>
8.	For the current Stage all As-Built ducts are on L460 NBN Support – Underground layer with both line type and line colour set to Red .	<input type="checkbox"/>	<input type="checkbox"/>
9.	For the current Stage all As-Built pits are on L462 NBN Support – Pits layer with colour set to Red .	<input type="checkbox"/>	<input type="checkbox"/>
10.	Shared Trench Symbol (Z -shaped) has been used where required and is on the nbn Share Trench Layer. The symbol is applied to all P100 & P50 conduits where required.	<input type="checkbox"/>	<input type="checkbox"/>
11.	The Bill of Materials (BOM) LOT Count for the stage matches the value of P20 in the BOM including the Developer Agreement. Each Lot (NBN_ADDRESS_SDU block) attributes specify unique street address (i.e. the same combination of street	<input type="checkbox"/>	<input type="checkbox"/>



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	number and street name values is not allowed in different lot blocks).		
12.	Future lots are reflected in a separate (<i>Future Lots</i>) layer in grey (AutoCAD 8) colour.	<input type="checkbox"/>	<input type="checkbox"/>
13.	The correct scaling has been used (1:1 in metres).	<input type="checkbox"/>	<input type="checkbox"/>
14.	nbn approved AutoCAD symbols have been used.	<input type="checkbox"/>	<input type="checkbox"/>
15.	nbn approved AutoCAD standards have been applied.	<input type="checkbox"/>	<input type="checkbox"/>
16.	nbn approved legend is present in the Paper Space and PDF.	<input type="checkbox"/>	<input type="checkbox"/>
17.	All named roads are shown.	<input type="checkbox"/>	<input type="checkbox"/>
18.	All lot and or Unit numbers are shown on the NBN Address layer (L140).	<input type="checkbox"/>	<input type="checkbox"/>
19.	All conduit measurements are actual measurements (conduit length is measured from pit centre to pit centre; represented in the model space, paper space & PDF.	<input type="checkbox"/>	<input type="checkbox"/>
20.	All service drop conduits are shown entering each nominated lot.	<input type="checkbox"/>	<input type="checkbox"/>
21.	Shared trench cross-section to be represented in the Paper Space and PDF.	<input type="checkbox"/>	<input type="checkbox"/>
22.	All installed pit types are shown (i.e. 2, 5, 6, 8, 9, Manhole).	<input type="checkbox"/>	<input type="checkbox"/>
23.	All installed conduit types are shown e.g. P100, P50, and P20 .	<input type="checkbox"/>	<input type="checkbox"/>
24.	All fields in the New Development Information block (NBN_NDI) are populated. NBN_NDI block is in 0-GENERAL-NOTES layer, reflected in Model View, Paper Space and attached PDF.	<input type="checkbox"/>	<input type="checkbox"/>
25.	BOM (Bill Of Materials) provided in AutoCAD Model and Paper space including attached PDF.	<input type="checkbox"/>	<input type="checkbox"/>
26.	The Premises (lot) Count for the stage MUST match the value of P20 in the BOM including the Developer Agreement.	<input type="checkbox"/>	<input type="checkbox"/>
27.	EPR Zone symbol has been used when required and is on the NBN EPR Layer, this will be identified and reflected in the design	<input type="checkbox"/>	<input type="checkbox"/>
28.	ADT QA (Quality Audit) command successfully performed on the drawing.	<input type="checkbox"/>	<input type="checkbox"/>
29.	All installed Pit and Pipe for the Stage meets nbn™ guidelines.	<input type="checkbox"/>	<input type="checkbox"/>
30.	The As-Built design signed and dated by the developer or their nominated representative.	<input type="checkbox"/>	<input type="checkbox"/>
31.	The plan has been watermarked / labelled (e.g. As-Built).	<input type="checkbox"/>	<input type="checkbox"/>
32.	The design has correct geographical location (Georeferenced to an MGA94 zone with correct Eastings and Northings coordinate values).	<input type="checkbox"/>	<input type="checkbox"/>
33.	Provide the designers Enable Accreditation number in the Title Block (where the nbn enable online accreditation has been completed).	<input type="checkbox"/>	<input type="checkbox"/>
34.	The correct pit size has been installed to accommodate the proposed conduit size & combinations as per NBN-TE-CTO-194 Standard.	<input type="checkbox"/>	<input type="checkbox"/>



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		Yes	No
35.	The Global Coordinate system has been assigned using the following Map Grid of Australia zone: <input type="checkbox"/> MGA94-49 <input type="checkbox"/> MGA94-50 <input type="checkbox"/> MGA94-51 <input type="checkbox"/> MGA94-52 <input type="checkbox"/> MGA94-53 <input type="checkbox"/> MGA94-54 <input type="checkbox"/> MGA94-55 <input type="checkbox"/> MGA94-56	<input type="checkbox"/>	<input type="checkbox"/>

Design Approval

Developer/ Representative:	Click here to enter text.	Date:	Click here to enter text.
Acknowledged by:	Click here to enter text.		